Approved 11-12-2026

The regular meeting of the DICSA Governing Board was held on Thursday, October 8, 2026 at the Iron County Courthouse, Crystal Falls, Michigan. The meeting was called to order by Pete Schlitt at 10:02 am.

MEMBERS PRESENT	MEMBERS ABSENT	ALSO PRESENT
Pete Schlitt	Jim Dellies	Kristin Sommerfeld – DICSA
Ed Stedman	Patti Peretto	Jackie Safford - DICSA
Thalei Burke		Dana Waara - DICSA
Nicole Schindler		Kensie St. John - DICSA
Kevin Sullivan (arrived 10:13 a.m.)		
Barb Kramer		
Joe Linn		

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Thalei Burke and supported by Barb Kramer to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

None

COMMITTEE REPORTS

a. Executive Committee – None
b. Planning and Evaluation Committee – None
c. By-Laws and Membership Committee – It was moved by Barb Kramer and supported by Thalei Burke to accept the resignation of Jim Dellies with regret. Motion carried unanimously.
d. Finance and Audit Committee
    i. It was moved by Ed Stedman and supported by Thalei Burke to approve the DICSA Finance and Audit Committee Report for August 2026. Motion carried unanimously.
    ii. It was moved by Ed Stedman and supported by Joe Linn to approve the UPCSI Finance and Audit Committee Report for August 2026. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF SEPTEMBER 10, 2026

It was moved by Joe Linn and supported by Ed Stedman to receive and file the Governing Board minutes of September 10, 2026. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF SEPTEMBER 10, 2026

It was moved by Ed Stedman and supported by Barb Kramer to receive and file the Finance and Audit Committee minutes of September 10, 2026. Motion carried unanimously.

APPROVAL OF THE DICSA ACCOUNTS PAYABLE FOR SEPTEMBER 2026

It was moved by Ed Stedman and supported by Joe Linn to approve the DICSA accounts payable in the amount of $231,563.14 for September 2026. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				3
Barb Kramer	✓				4
Thalei Burke	✓				5
Ed Stedman	✓				6
Patti Peretto				✓	
Kevin Sullivan				✓	
Nicole Schindler	✓				1
Joe Linn	✓				2

APPROVAL OF THE UPCSI ACCOUNTS PAYABLE FOR SEPTEMBER 2026

It was moved by Ed Stedman and supported by Thalei Burke to approve the UPCSI accounts payable in the amount of $52,679.86 for September 2026. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				5
Barb Kramer	✓				6
Thalei Burke	✓				1
Ed Stedman	✓				2
Patti Peretto				✓	
Kevin Sullivan				✓	
Nicole Schindler	✓				3
Joe Linn	✓				4

ACCEPT THE CUSTOMER SATISFACTION REPORT (ORGANIZATIONAL STANDARD 1.3: THE ORGANIZATION HAS A SYSTEMATIC APPROACH FOR COLLECTING, ANALYZING, AND REPORTING CUSTOMER SATISFACTION DATA TO THE GOVERNING BOARD)

It was moved by Thalei Burke and supported by Joe Linn to accept the Customer Satisfaction Report as presented. Motion carried unanimously.

AUTHORIZE MDOT MASTER AGREEMENT RESOLUTION

It was moved by Joe Linn and supported by Ed Stedman to authorize the MDOT Master Agreement Resolution as presented. Motion carried unanimously.

AUTHORIZE DICSA'S EXECUTIVE DIRECTOR TO SUBMIT AMERICORPS SENIORS RSVP GRANT APPLICATIONS AS THE AUTHORIZED OFFICIAL

It was moved by Thalei Burke and supported by Kevin Sullivan to authorize DICSA's Executive Director to submit AmeriCorps Seniors RSVP Grant Applications. Motion carried unanimously.

BOARD TRAINING – DICSA FUNDING STRUCTURE & BASIC PROGRAM OVERVIEW

Kristin led a training and discussion on the DICSA funding and programmatic structure and answered questions.

DIRECTOR'S REPORT

Kristin Sommerfeld discussed:

- Requested a meeting with the Norway Senior Center Site Council to discuss our contract
- The MDHHS Navigator Grant is for $35,000 for 2 years
- The DTE Foundation Grant is for $12,000 to provide free rides for eligible people in our Transportation Program
- Weatherization Day Event is Friday, October 9, 2026 from 11:00 a.m. to 1:00 p.m. at the warehouse

- The UP-Executive Directors met at DICSA on Monday
- Weatherization State Conference is October 12th – 15th in Mt. Pleasant
- Attended a CUPPAD Focus Group about housing needs at Bay College
- Attended the Breen Senior Center Site Council meeting
- Trying to get our sales up at Denim Heart with new items added daily
- Looking for donations to build wheelchair access to our front entrance

It was moved by Barb Kramer and supported by Thalei Burke to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT
None

BOARD MEMBER PRIVILEGE
Thalei Burke – None

Joe Linn – Said he will not be at the November meeting.

Barb Kramer – None

Nicole Schindler – None

Kevin Sullivan – None

Ed Stedman – None

Pete Schlitt - None

It was moved by Ed Stedman and supported by Joe Linn to adjourn the meeting at 10:33 am. Motion carried unanimously.

Minutes certified by Thalei Burke on 11-12-26.
Board Secretary Date