

Approved 6-11-2026

The regular meeting of the DICSA Governing Board was held on Thursday, May 14, 2026 at the DICSA Conference Room, Iron Mountain, Michigan. The meeting was called to order by Pete Schlitt at 10:00 am.

MEMBERS PRESENT

Pete Schlitt
Thalei Burke
Nicole Schindler
Jim Dellies
Kevin Sullivan (arrived at 10:03 a.m.)
Barb Kramer
Ed Stedman

MEMBERS ABSENT

Nancy Pellegrini
Patti Peretto

ALSO PRESENT

Kristin Sommerfeld – DICSA
Jackie Safford - DICSA
Dana Waara - DICSA

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Thalei Burke and supported by Barb Kramer to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

It was moved by Barb Kramer and supported by Jim Dellies to accept the resignation of Nancy Pellegrini. Motion carried unanimously.

COMMITTEE REPORTS

- a. Executive Committee – It was moved by Thalei Burke and supported by Barb Kramer to accept the changes to the DICSA Employee Manual as presented. On a roll call vote, the motion passed.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				5
Barb Kramer	✓				6
Thalei Burke	✓				7
Ed Stedman	✓				1
Patti Peretto				✓	
Kevin Sullivan	✓				2
Nicole Schindler	✓				3
Jim Dellies		✓			4

- b. Planning and Evaluation Committee – None

- c. By-Laws and Membership Committee – None

- d. Finance and Audit Committee

- i. It was moved by Thalei Burke and supported by Barb Kramer to approve the DICSA Finance and Audit Committee Report for March 2026. Motion carried unanimously.
- ii. It was moved by Jim Dellies and supported by Barb Kramer to approve the UPCS Finance and Audit Committee Report for March 2026. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF APRIL 9, 2026

It was moved by Jim Dellies and supported by Kevin Sullivan to receive and file the Governing Board minutes of April 9, 2026. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF APRIL 9, 2026

It was moved by Kevin Sullivan and supported by Ed Stedman to receive and file the Finance and Audit Committee minutes of April 9, 2026. Motion carried unanimously.

APPROVAL OF THE DICSА ACCOUNTS PAYABLE FOR APRIL 2026

It was moved by Thalei Burke and supported by Ed Stedman to approve the DICSА accounts payable in the amount of \$235,719.93 for April 2026. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				3
Barb Kramer	✓				4
Thalei Burke	✓				5
Ed Stedman	✓				6
Patti Peretto				✓	
Kevin Sullivan	✓				7
Nicole Schindler	✓				1
Jim Dellies	✓				2

APPROVAL OF THE UPCSІ ACCOUNTS PAYABLE FOR APRIL 2026

It was moved by Ed Stedman and supported by Barb Kramer to approve the UPCSІ accounts payable in the amount of \$37,047.20 for April 2026. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				7
Barb Kramer	✓				1
Thalei Burke	✓				2
Ed Stedman	✓				3
Patti Peretto				✓	
Kevin Sullivan	✓				4
Nicole Schindler	✓				5
Jim Dellies	✓				6

REVIEW AND ACCEPT THE DICSА IRS FORM 990 (ORGANIZATIONAL STANDARD 8.6 – THE IRS FORM 990 IS COMPLETED ANNUALLY AND MADE AVAILABLE TO THE GOVERNING BOARD FOR REVIEW)

Following review, it was moved by Jim Dellies and supported by Kevin Sullivan to accept the DICSА IRS Form 990. Motion carried unanimously.

REVIEW AND ACCEPT THE UPCSІ IRS FORM 990 (ORGANIZATIONAL STANDARD 8.6 – THE IRS FORM 990 IS COMPLETED ANNUALLY AND MADE AVAILABLE TO THE GOVERNING BOARD FOR REVIEW)

Following review, it was moved by Ed Stedman and supported by Barb Kramer to accept the UPCSІ IRS Form 990. Motion carried unanimously.

APPROVE FY 2027 CSBG PLANNING APPLICATION FOR \$112,508

It was moved by Barb Kramer and supported by Jim Dellies to approve the FY 2027 CSBG Planning Application for \$112,508. Motion carried unanimously.

BOARD TRAINING: ROMA

Kristin Sommerfeld led a review and discussion of the ROMA training materials.

DIRECTOR'S REPORT

In addition to her written report, Kristin mentioned the following:

- The salad bar was relocated to the Breen Senior Center
- Received a thank you from the Breen Site Council for the donations for their volunteer party
- Hired an additional permanent Meals on Wheels driver and one person for summer help to meet the needs of the program
- Scheduled an active shooter training with the Sheriff's Department
- Working on moving our extra inventory for the CSFP program; anticipated cost of \$3,000
- The Weatherization Program expansion in the additional counties is going well
- Looking for new board members

It was moved by Barb Kramer and supported by Thalei Burke to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

Jim Dellies – Said the staff does fantastic work.

Nicole Schindler – Said Happy Spring.

Kevin Sullivan – Said the staff is doing a great job. Enjoys the weekly director's report.

Ed Stedman – Said it's great to be back at meetings. He agrees with what everyone else has said about the staff and doing a good job.

Thalei Burke – Said she is proud of the whole board and honored to be a part of this well-run organization.

Barb Kramer - Said ditto to what everyone else said.

Pete Schlitt - None

It was moved by Barb Kramer and supported by Jim Dellies to adjourn the meeting at 10:41 am. Motion carried unanimously.

Minutes certified by Thalei Burke on 6-11-26
Board Secretary Date