

Approved 7-10-2025

The regular meeting of the DICSA Governing Board was held on Thursday, May 8, 2025 at the DICSA Conference Room, Iron Mountain, Michigan. The meeting was called to order by Pete Schlitt at 10:00 am.

MEMBERS PRESENT

Pete Schlitt
Steve Reese
Thalei Burke
Nicole Schindler
Barb Kramer
Ed Stedman

MEMBERS ABSENT

Tony Grudnoski
Patti Peretto
Jim Dellies
Nancy Pellegrini

ALSO PRESENT

Kristin Sommerfeld – DICSA
Jackie Safford - DICSA
Dana Waara - DICSA
Kevin Sullivan

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Ed Stedman and supported by Thalei Burke to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

It was moved by Thalei Burke and supported by Barb Kramer to reappoint Steve Reese to the DICSA Governing Board for a two-year term. Motion carried unanimously.

COMMITTEE REPORTS

- a. Executive Committee – None
- b. Planning and Evaluation Committee - None
- c. By-Laws and Membership Committee – None
- d. Finance and Audit Committee
 - i. It was moved by Thalei Burke and supported by Ed Stedman to approve the DICSA Finance and Audit Committee Report for March 2025. Motion carried unanimously.
 - ii. It was moved by Ed Stedman and supported by Thalei Burke to approve the UPCS Finance and Audit Committee Report for March 2025. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF APRIL 10, 2025

It was moved by Barb Kramer and supported by Thalei Burke to receive and file the Governing Board minutes of April 10, 2025. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF APRIL 10, 2025

It was moved by Ed Stedman and supported by Thalei Burke to receive and file the Finance and Audit Committee minutes of April 10, 2025. Motion carried unanimously.

APPROVAL OF THE DICSA ACCOUNTS PAYABLE FOR APRIL 2025

It was moved by Thalei Burke and supported by Ed Stedman to approve the DICSA accounts payable in the amount of \$156,249.62 for April 2025. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				4
Barb Kramer	✓				5
Nancy Pellegrini				✓	
Thalei Burke	✓				6
Steve Reese	✓				1
Ed Stedman	✓				2
Tony Grudnoski				✓	
Patti Peretto				✓	
Nicole Schindler	✓				3
Jim Dellies				✓	

APPROVAL OF THE UPCSI ACCOUNTS PAYABLE FOR APRIL 2025

It was moved by Ed Stedman and supported by Barb Kramer to approve the UPCSI accounts payable in the amount of \$36,353.54 for April 2025. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				2
Barb Kramer	✓				3
Nancy Pellegrini				✓	
Thalei Burke	✓				4
Steve Reese	✓				5
Ed Stedman	✓				6
Tony Grudnoski				✓	
Patti Peretto				✓	
Nicole Schindler	✓				1
Jim Dellies				✓	

APPROVE DCSA STRATEGIC PLAN 2025-2030 (ORG STANDARD 6.1 – THE ORGANIZATION HAS AN AGENCY-WIDE STRATEGIC PLAN IN PLACE THAT HAS BEEN APPROVED BY THE GOVERNING BOARD WITHIN THE PAST 5 YEARS)

Following review and recommendations, it was moved by Barb Kramer and supported by Thalei Burke to approve the Strategic Plan 2025-2030. Motion carried unanimously.

REVIEW AND ACCEPT THE DCSA IRS FORM 990 (ORGANIZATIONAL STANDARD 8.6 – THE IRS FORM 990 IS COMPLETED ANNUALLY AND MADE AVAILABLE TO THE GOVERNING BOARD FOR REVIEW)

Following review, it was moved by Barb Kramer and supported by Thalei Burke to accept the DCSA IRS Form 990. Motion carried unanimously.

REVIEW AND ACCEPT THE UPCSI IRS FORM 990 (ORGANIZATIONAL STANDARD 8.6 – THE IRS FORM 990 IS COMPLETED ANNUALLY AND MADE AVAILABLE TO THE GOVERNING BOARD FOR REVIEW)

Following review, it was moved by Ed Stedman and supported by Thalei Burke to accept the UPCSI IRS Form 990. Motion carried unanimously.

DIRECTOR'S REPORT

Kristin Sommerfeld discussed:

- The Organizational Standard monitoring passed
- Next week BCAEO program monitoring will start
- The Community Needs Assessment had 468 responses
- Will be attending the MCA Legislative Conference on May 21st

- RSVP staff are currently presenting the annual Michigan Governor's Youth Award at the High Schools, planning the annual recognition event and working on their state grant.
- Meeting with Mountain Media today
- There will be a national update today with our NCAF representative about federal budgets and grants
- The loading dock is almost done for the Denim Heart project and in two weeks they will start the parking lot
- We submitted the WX grant funding opportunity
- Transportation department received two new transits
- Transportation director will be attending PASS training in Marquette
- There are no current job openings
- Denim Heart sales are down due to the construction
- Have not heard anything further on the old court case from Iron County
- We have completed our services at the Felch Senior Center site
- Town and Country has donated \$8,704.17 in vehicle repairs for the nutrition program

It was moved by Thalei Burke and supported by Barb Kramer to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

Nicole Schindler – Said Happy Spring.

Steve Reese – None

Barb Kramer – None

Ed Stedman – None

Thalei Burke – Said she will not be at the June meeting.

Pete Schlitt - None

It was moved by Barb Kramer and supported by Ed Stedman to adjourn the meeting at 10:36 am. Motion carried unanimously.

Minutes certified by Thalei Burke on 7-10-25
Board Secretary Date