

Approved 7-9-2026

The regular meeting of the DICSА Governing Board was held on Thursday, June 11, 2026 at the DICSА Conference Room, Iron Mountain, Michigan. The meeting was called to order by Pete Schlitt at 10:00 am.

MEMBERS PRESENT

Pete Schlitt
Thalei Burke
Nicole Schindler
Jim Dellies
Kevin Sullivan
Barb Kramer
Ed Stedman
Patti Peretto

MEMBERS ABSENT

ALSO PRESENT

Kristin Sommerfeld – DICSА
Jackie Safford - DICSА
Dana Waara - DICSА
Kensie St. Johni - DICSА

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Thalei Burke and supported by Barb Kramer to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

None

COMMITTEE REPORTS

- a. Executive Committee - None
- b. Planning and Evaluation Committee – None
- c. By-Laws and Membership Committee – None
- d. Finance and Audit Committee
 - i. It was moved by Thalei Burke and supported by Ed Stedman to approve the DICSА Finance and Audit Committee Report for April 2026. Motion carried unanimously.
 - ii. It was moved by Thalei Burke and supported by Ed Stedman to approve the UPCSІ Finance and Audit Committee Report for April 2026. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF MAY 14, 2026

It was moved by Barb Kramer and supported by Jim Dellies to receive and file the Governing Board minutes of May 14, 2026. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF MAY 14, 2026

It was moved by Jim Dellies and supported by Ed Stedman to receive and file the Finance and Audit Committee minutes of May 14, 2026. Motion carried unanimously.

APPROVAL OF THE DICSА ACCOUNTS PAYABLE FOR MAY 2026

It was moved by Thalei Burke and supported by Jim Dellies to approve the DICSА accounts payable in the amount of \$308,955.93 for May 2026. On a roll call vote, the motion carried unanimously.

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Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				7
Barb Kramer	✓				8
Thalei Burke	✓				1
Ed Stedman	✓				2
Patti Peretto	✓				3
Kevin Sullivan	✓				4
Nicole Schindler	✓				5
Jim Dellies	✓				6

APPROVAL OF THE UPCI ACCOUNTS PAYABLE FOR MAY 2026

It was moved by Jim Dellies and supported by Ed Stedman to approve the UPCI accounts payable in the amount of \$46,196.99 for May 2026. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				3
Barb Kramer	✓				4
Thalei Burke	✓				5
Ed Stedman	✓				6
Patti Peretto	✓				7
Kevin Sullivan	✓				8
Nicole Schindler	✓				1
Jim Dellies	✓				2

ACCEPT THE AGENCY RISK ASSESSMENT (ORGANIZATIONAL STANDARD 4.6 – AN ORGANIZATION-WIDE RISK ASSESSMENT HAS BEEN COMPLETED WITHIN THE PAST TWO YEARS AND REPORTED TO THE GOVERNING BOARD)

Following discussion and member suggestions, it was moved by Jim Dellies and supported by Barb Kramer to accept the Agency Risk Assessment. Motion carried unanimously.

ACCEPT BCAEO CSBG FY2025 ANNUAL REPORT FEEDBACK MEMO

It was moved by Jim Dellies and supported by Barb Kramer to accept the BCAEO CSBG FY2025 Annual Report Feedback Memo. Motion carried unanimously.

APPROVE FY 2027-2029 UPCAP LETTER OF INTENT

It was moved by Barb Kramer and supported by Jim Dellies to approve the FY 2027-2029 UPCAP Letter of Intent. Motion carried unanimously.

DIRECTOR'S REPORT

In addition to her written report, Kristin Sommerfeld discussed:

- Applied for a DTE Foundation Community Empowerment Grant for Transportation
- Received UPCAP monitoring letter
- Had a meeting about a potential apartment complex project in Marquette for the Weatherization Program
- Requested bids for a new Meals on Wheels vehicle
- Replacing all 4 furnaces for the building
- The extra CSFP food has been distributed to other agencies
- Had exit conference for the BCAEO Programmatic monitoring
- Submitted revised budget for the RHTP grant

- DICSА Rummage Sale set for Saturday, June 27th at the warehouse
- RSVР Volunteer Recognition luncheon is planned for August 6, 2026 at Pine Grove

It was moved by Barb Kramer and supported by Kevin Sullivan to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

Jim Dellies – Said good job to the employees.

Nicole Schindler – None

Patti Peretto – Said the logos on the Meals on Wheels vehicles are nice.

Kevin Sullivan – Said to keep up the good work.

Ed Stedman – None

Thalei Burke – None

Barb Kramer – Said on Sunday, July 19th Lake Antoine Park Partners is having a free event.

Pete Schlitt – None

It was moved by Kevin Sullivan and supported by Barb Kramer to adjourn the meeting at 10:46 am. Motion carried unanimously.

Minutes certified by  on 7-9-2026
Board Secretary Date