

Approved 8-8-2024

The regular meeting of the DICSA Governing Board was held on Thursday, July 11, 2024 at the Iron County Courthouse, Crystal Falls, Michigan. The meeting was called to order by Pete Schlitt at 10:00 am.

MEMBERS PRESENT

Pete Schlitt  
Barb Kramer  
Steve Reese  
Ed Stedman  
Thalei Burke  
Tony Grudnoski  
Patti Peretto  
Nancy Pellegrini (via phone)

MEMBERS ABSENT

Dawn Pisoni  
Larry Rusch

ALSO PRESENT

Kristin Sommerfeld – DICSA  
Dana Waara – DICSA  
Jackie Safford - DICSA

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Patti Peretto and supported by Tony Grudnoski to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

It was moved by Barb Kramer and supported by Thalei Burke to accept the resignation of Larry Rusch with regret. Motion carried unanimously.

COMMITTEE REPORTS

- a. Executive Committee – None
- b. Planning and Evaluation Committee - None
- c. By-Laws and Membership Committee - None
- d. Finance and Audit Committee
  - i. It was moved by Thalei Burke and supported by Ed Stedman to approve the DICSA Finance and Audit Committee Report for May 2024. Motion carried unanimously.
  - ii. It was moved by Thalei Burke and supported by Steve Reese to approve the UPCS Finance and Audit Committee Report for May 2024. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF JUNE 13, 2024

It was moved by Barb Kramer and supported by Patti Peretto to receive and file the Governing Board minutes of June 13, 2024. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF JUNE 13, 2024

It was moved by Ed Stedman and supported by Tony Grudnoski to receive and file the Finance and Audit Committee minutes of June 13, 2024. Motion carried unanimously.

**APPROVAL OF THE DICSA ACCOUNTS PAYABLE FOR JUNE 2024**

It was moved by Steve Reese and supported by Thalei Burke to approve the DICSA accounts payable in the amount of \$167,785.38 for June 2024. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				4
Barb Kramer	✓				5
Nancy Pellegrini			✓		
Thalei Burke	✓				6
Dawn Pisoni				✓	
Steve Reese	✓				7
Ed Stedman	✓				1
Tony Grudnoski	✓				2
Patti Peretto	✓				3

**APPROVAL OF THE UPCSI ACCOUNTS PAYABLE FOR JUNE 2024**

It was moved by Barb Kramer and supported by Larry Rusch to approve the UPCSI accounts payable in the amount of \$26,784.20 for June 2024. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				7
Barb Kramer	✓				1
Nancy Pellegrini			✓		
Thalei Burke	✓				2
Dawn Pisoni				✓	
Steve Reese	✓				3
Ed Stedman	✓				4
Tony Grudnoski	✓				5
Patti Peretto	✓				6

**PRESENTATION ON AGENCY OUTCOMES (ORGANIZATIONAL STANDARD 9.3 – THE ORGANIZATION HAS PRESENTED TO THE GOVERNING BOARD FOR REVIEW OR ACTION, AT LEAST WITHIN THE PAST 12 MONTHS, AN ANALYSIS OF THE AGENCY’S OUTCOMES AND ANY OPERATIONAL OR STRATEGIC PROGRAM ADJUSTMENTS AND IMPROVEMENTS IDENTIFIED AS NECESSARY AND ORGANIZATIONAL STANDARD 4.4 – THE GOVERNING BOARD RECEIVES AN ANNUAL UPDATE ON THE SUCCESS OF SPECIFIC STRATEGIES INCLUDED IN THE COMMUNITY ACTION PLAN)**

Kristin Sommerfeld presented to the board an analysis and update on agency outcomes.

It was moved by Thalei Burke and supported by Tony Grudnoski to accept the presentation on agency outcomes and success of the community action plan. Motion carried unanimously.

**ACCEPT RISK ASSESSMENT (ORGANIZATIONAL STANDARD 4.6 – AN ORGANIZATION-WIDE RISK ASSESSMENT HAS BEEN COMPLETED WITHIN THE PAST 2 YEARS AND REPORTED TO THE GOVERNING BOARD)**

Following discussion, it was moved by Tony Grudnoski and supported by Barb Kramer to accept the Risk Assessment. Motion carried unanimously.

**APPROVE PERSONNEL POLICIES (ORGANIZATIONAL STANDARD 7.1 – THE ORGANIZATION HAS WRITTEN PERSONNEL POLICIES THAT HAVE BEEN REVIEWED BY AN ATTORNEY AND APPROVED BY THE GOVERNING BOARD WITHIN THE PAST 5 YEARS)**

It was moved by Tony Grudnoski and supported by Thalei Burke to approve the updated personnel policies. Motion carried unanimously.

DIRECTOR'S REPORT

In addition to her written report, Kristin Sommerfeld discussed:

- The Sagola Head Cook is having some health issues and needs time off.
- The Breen Senior Center is closed due to a remodeling project. The Breen staff has agreed to cook at the Sagola Senior Center for the time being until they can return to their building and in the absence of the head cook.
- Please help spread the word in Iron County to vote on the Meals on Wheels millage renewal on August 6<sup>th</sup>.
- The remodel at the main office is underway.
- Family Ties has been approved by UPCAP for equipment and upgrades.
- The parking lot construction will begin the week of September 9<sup>th</sup>.
- We are in need of more board members.
- Kristin will be on vacation starting 7/15 and returning to the office 7/29.

It was moved by Ed Stedman and supported by Patti Peretto to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

Steve Reese – None

Thalei Burke – None

Patti Peretto – None

Barb Kramer – Said the county is operating as normal.

Tony Grudnoski – Said he continues to be impressed with the monthly reports the board receives every month.

Ed Stedman – None

Pete Schlitt - None

It was moved by Barb Kramer and supported by Ed Stedman to adjourn the meeting at 10:36 am. Motion carried unanimously.

Minutes certified by Steve Reese on 8.8.24  
Board Secretary Date