

Approved

2-12-2026

The regular meeting of the DICSA Governing Board was held on Thursday, January 8, 2026 at the Iron County Courthouse, Crystal Falls, Michigan. The meeting was called to order by Pete Schlitt at 10:00 am.

MEMBERS PRESENT

Pete Schlitt
Barb Kramer
Thalei Burke
Patti Peretto
Ed Stedman
Nicole Schindler
Nancy Pellegrini (via phone)

MEMBERS ABSENT

Tony Grudnoski
Jim Dellies
Kevin Sullivan

ALSO PRESENT

Kristin Sommerfeld – DICSA
Dana Waara - DICSA
Jackie Safford – DICSA

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Barb Kramer and supported by Thalei Burke to approve the agenda with the addition of items: 4b. resignation of Tony Grudnoski and 13a. approve health insurance renewal. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

It was moved by Ed Stedman and supported by Patti Peretto to reappoint Nancy Pellegrini to the DICSA Governing Board for a two-year term. Motion carried unanimously.

It was moved by Barb Kramer and supported by Thalei Burke to accept the resignation of Tony Grudnoski with regret. Motion carried unanimously.

ELECTION OF OFFICERS

Barb Kramer nominated Pete Schlitt as Chairperson. No other nominations were made. It was moved by Barb Kramer and supported by Ed Stedman to close the nominations and cast a unanimous ballot for Pete Schlitt. Motion carried unanimously. Pete Schlitt abstained.

Thalei Burke nominated Barb Kramer as Vice Chairperson. No other nominations were made. It was moved by Thalei Burke and supported by Ed Stedman to close the nominations and cast a unanimous ballot for Barb Kramer. Motion carried unanimously. Barb Kramer abstained.

Ed Stedman nominated Thalei Burke as Secretary. No other nominations were made. It was moved by Ed Stedman and supported by Barb Kramer to close the nominations and cast a unanimous ballot for Thalei Burke. Motion carried unanimously. Thalei Burke abstained.

Thalei Burke nominated Ed Stedman as Treasurer. No other nominations were made. It was moved by Thalei Burke and supported by Patti Peretto to close the nominations and cast a unanimous ballot for Ed Stedman. Motion carried unanimously. Ed Stedman abstained.

APPOINTMENT OF COMMITTEE MEMBERS

- a. Finance and Audit – Ed Stedman (Chair), Thalei Burke, Nancy Pellegrini
- b. Planning and Evaluation – Jim Dellies (Chair), Barb Kramer, Kevin Sullivan
- c. By-Laws and Membership – Barb Kramer (Chair), Patti Peretto, Nicole Schindler, Kevin Sullivan

AUTHORIZE SIGNERS ON DICSA AND UPCSI BANK ACCOUNTS

It was moved by Barb Kramer and supported by Ed Stedman to authorize Pete Schlitt, Ed Stedman, Thalei Burke, Nancy Pellegrini and Kristin Sommerfeld as signers on the DICSA and UPCSI bank accounts. Motion carried unanimously.

COMMITTEE REPORTS

- a. Executive Committee – None
- b. Planning and Evaluation Committee – None
- c. By-Laws and Membership Committee – None
- d. Finance and Audit Committee
 - i. It was moved by Ed Stedman and supported by Thalei Burke to approve the DICSA Finance and Audit Committee Report for November 2025. Motion carried unanimously.
 - ii. It was moved by Ed Stedman and supported by Thalei Burke to approve the UPCSI Finance and Audit Committee Report for November 2025. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF DECEMBER 11, 2025

It was moved by Thalei Burke and supported by Nicole Schindler to receive and file the Governing Board minutes of December 11, 2025. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF DECEMBER 11, 2025

It was moved by Patti Peretto and supported by Ed Stedman to receive and file the Finance and Audit Committee minutes of December 11, 2025. Motion carried unanimously.

APPROVAL OF THE DICSA ACCOUNTS PAYABLE FOR DECEMBER 2025

It was moved by Ed Stedman and supported by Thalei Burke to approve the DICSA accounts payable in the amount of \$158,880.87 for December 2025. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				4
Barb Kramer	✓				5
Nancy Pellegrini			✓		
Thalei Burke	✓				6
Ed Stedman	✓				1
Patti Peretto	✓				2
Kevin Sullivan				✓	
Nicole Schindler	✓				3
Jim Dellies				✓	

APPROVAL OF THE UPCSI ACCOUNTS PAYABLE FOR DECEMBER 2025

It was moved by Barb Kramer and supported by Thalei Burke to approve the UPCSI accounts payable in the amount of \$27,270.77 for December 2025. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				2
Barb Kramer	✓				3
Nancy Pellegrini			✓		
Thalei Burke	✓				4
Ed Stedman	✓				5
Patti Peretto	✓				6
Kevin Sullivan				✓	
Nicole Schindler	✓				1
Jim Dellies				✓	

ACCEPT DICSA 2025 ANNUAL REPORT (OS 4.4: THE GOVERNING BOARD RECEIVES AN ANNUAL UPDATE ON THE SUCCESS OF SPECIFIC STRATEGIES INCLUDED IN THE COMMUNITY ACTION PLAN)

Following discussion of the report, it was moved by Thalei Burke and supported by Ed Stedman to accept the DICSA 2025 Annual Report. Motion carried unanimously.

APPROVAL OF HEALTH INSURANCE RENEWAL

It was moved by Thalei Burke and supported by Ed Stedman to approve the health insurance renewal as presented. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				5
Barb Kramer	✓				6
Nancy Pellegrini			✓		
Thalei Burke	✓				1
Ed Stedman	✓				2
Patti Peretto	✓				3
Kevin Sullivan				✓	
Nicole Schindler	✓				4
Jim Dellies				✓	

DIRECTOR'S REPORT

In addition to her written report, Kristin Sommerfeld discussed:

- In the process of moving people off of our wait lists for home delivered meals
- Met with Christine Erikkila from the Dickinson County Sheriff's Department about developing an Emergency Action Plan for our office
- Weatherization project has started at the warehouse
- Dickinson County has authorized DICSA to complete the MDOT annual application for Transportation
- Dana updated DICSA's OSHA required Safety Data Sheet binders
- The RSVP application is due today
- Will be submitting a waiver request for permission to have a part time RSVP Director
- Had a webinar about a new BCAEO program
- Received a \$6,000 grant from the Dickinson Area Community Foundation for the food pantry

- DICSА by-laws will need to be approved by our attorney; committee will meet to review potential changes
- Had a phone meeting with our attorney on Monday

It was moved by Barb Kramer and supported by Thalei Burke to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

Thalei Burke – Said Happy New Year.

Ed Stedman – Said looking forward to a good year but worried about another government shutdown.

Barb Kramer – Said Happy New Year and Kites Over Awesome Lake Antoine will be this Saturday, January 10th.

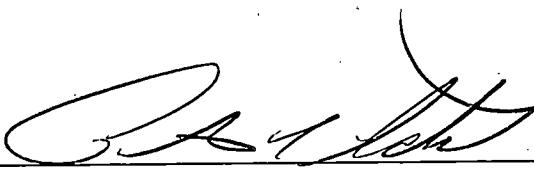
Nicole Schindler – Said Happy New Year.

Patti Peretto – None

Nancy Pellegrini - None

Pete Schlitt - None

It was moved by Thalei Burke and supported by Ed Stedman to adjourn the meeting at 10:38 am. Motion carried unanimously.

Minutes certified by  on 2-12-2024
Board Secretary Chair Date