

Approved 2-13-2025

The regular meeting of the DICSA Governing Board was held on Thursday, January 9, 2025 at the Iron County Courthouse, Crystal Falls, Michigan. The meeting was called to order by Pete Schlitt at 10:00 am.

MEMBERS PRESENT

Pete Schlitt
Steve Reese
Thalei Burke
Tony Grudnoski
Patti Peretto
Barb Kramer
Ed Stedman
Nicole Schindler

MEMBERS ABSENT

Nancy Pellegrini

ALSO PRESENT

Kristin Sommerfeld – DICSA
Jackie Safford - DICSA
Dan Harrington - Public
Libby Hansen - Public

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Thalei Burke and supported by Ed Stedman to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

It was moved by Barb Kramer and supported by Thalei Burke to approve the appointment of Nicole Schindler to the DICSA Governing Board. Motion carried unanimously.

ELECTION OF OFFICERS

Barb Kramer nominated Pete Schlitt as Chairperson. No other nominations were made. It was moved by Barb Kramer and supported by Tony Grudnoski to close the nominations and cast a unanimous ballot for Pete Schlitt. Motion carried unanimously. Pete Schlitt abstained.

Ed Stedman nominated Barb Kramer as Vice Chairperson. No other nominations were made. It was moved by Ed Stedman and supported by Tony Grudnoski to close the nominations and cast a unanimous ballot for Barb Kramer. Motion carried unanimously. Barb Kramer abstained.

Barb Kramer nominated Thalei Burke as Secretary. No other nominations were made. It was moved by Barb Kramer and supported by Patti Peretto to close the nominations and cast a unanimous ballot for Thalei Burke. Motion carried unanimously. Thalei Burke abstained.

Tony Grudnoski nominated Ed Stedman as Treasurer. No other nominations were made. It was moved by Barb Kramer and supported by Tony Grudnoski to close the nominations and cast a unanimous ballot for Ed Stedman. Motion carried unanimously. Ed Stedman abstained.

APPOINTMENT OF COMMITTEE MEMBERS

- a. Finance and Audit – Ed Stedman (Chair), Thalei Burke, Nancy Pellegrini
- b. Planning and Evaluation – Steve Reese (Chair), Barb Kramer, Tony Grudnoski
- c. By-Laws and Membership – Barb Kramer (Chair), Patti Peretto, Nicole Schindler

AUTHORIZE SIGNERS ON DICSА AND UPCSI BANK ACCOUNTS

It was moved by Tony Grudnoski and supported by Nicole Schindler to authorize Pete Schlitt, Ed Stedman, Thalei Burke, Nancy Pellegrini and Kristin Sommerfeld as signers on the DICSА and UPCSI bank accounts. Motion carried unanimously.

COMMITTEE REPORTS

- a. Executive Committee – None
- b. Planning and Evaluation Committee – None
- c. By-Laws and Membership Committee – None
- d. Finance and Audit Committee
 - i. It was moved by Thalei Burke and supported by Ed Stedman to approve the DICSА Finance and Audit Committee Report for November 2024. Motion carried unanimously.
 - ii. It was moved by Thalei Burke and supported by Ed Stedman to approve the UPCSI Finance and Audit Committee Report for November 2024. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF DECEMBER 12, 2024

It was moved by Ed Stedman and supported by Barb Kramer to receive and file the Governing Board minutes of December 12, 2024. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF DECEMBER 12, 2024

It was moved by Thalei Burke and supported by Ed Stedman to receive and file the Finance and Audit Committee minutes of December 12, 2024. Motion carried unanimously.

APPROVAL OF THE DICSА ACCOUNTS PAYABLE FOR DECEMBER 2024

It was moved by Ed Stedman and supported by Barb Kramer to approve the DICSА accounts payable in the amount of \$164,986.83 for December 2024. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				8
Barb Kramer	✓				1
Nancy Pellegrini				✓	
Thalei Burke	✓				2
Steve Reese	✓				3
Ed Stedman	✓				4
Tony Grudnoski	✓				5
Patti Peretto	✓				6
Nicole Schindler	✓				7

APPROVAL OF THE UPCSI ACCOUNTS PAYABLE FOR DECEMBER 2024

It was moved by Ed Stedman and supported by Patti Peretto to approve the UPCSI accounts payable in the amount of \$322.57 for December 2024. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				3
Barb Kramer	✓				4
Nancy Pellegrini				✓	
Thalei Burke	✓				5
Steve Reese	✓				6
Ed Stedman	✓				7
Tony Grudnoski	✓				8
Patti Peretto	✓				1
Nicole Schindler	✓				2

ACCEPT DICSA 2024 ANNUAL REPORT (OS 4.4: THE GOVERNING BOARD RECEIVES AN ANNUAL UPDATE ON THE SUCCESS OF SPECIFIC STRATEGIES INCLUDED IN THE COMMUNITY ACTION PLAN)

Following discussion of the report, it was moved by Tony Grudnoski and supported by Barb Kramer to accept the DICSA 2024 Annual Report. Motion carried unanimously.

DIRECTOR'S REPORT

In addition to her written report, Kristin Sommerfeld discussed:

- The status of the agency-wide audit
- Two newly hired staff
- Received revised Denim Heart Accessibility Project specs; waiting on contractor agreement
- Nutrition awarded \$3500 from DACF to support purchase of shelf-stable meals for Meals on Wheels participants

It was moved by Ed Stedman and supported by Tony Grudnoski to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT

Libby Hansen, Community Nutrition Instructor with MSU Extension, talked about her job and said she is available to partner with DICSA programs, as appropriate, for senior and low-income nutrition services.

BOARD MEMBER PRIVILEGE

Tony Grudnoski – Greatly impressed with both the presentation of the DICSA Annual Report and the numbers of needed services provided. A 6-7% rate for overhead/admin costs is unbelievably low and he's proud to be a part of the DICSA board.

Thalei Burke – None

Patti Peretto – None

Ed Stedman – None

Steve Reese – None

Nicole Schindler - None

Barb Kramer – Said Kites Over Awesome Lake Antoine will be this Saturday, January 11, 2025.

Pete Schlitt - None

It was moved by Nicole Schindler and supported by Patti Peretto to adjourn the meeting at 10:44 am. Motion carried unanimously.

Minutes certified by *Shalee Burke* on 2-13-2025
Board Secretary Date