

Approved 3.12.2026

The regular meeting of the DICSA Governing Board was held on Thursday, February 12, 2026 at the DICSA Conference Room, Iron Mountain, Michigan. The meeting was called to order by Pete Schlitt at 10:01 am.

MEMBERS PRESENT

Pete Schlitt
Patti Peretto
Nicole Schindler
Jim Dellies
Kevin Sullivan

MEMBERS ABSENT

Nancy Pellegrini
Barb Kramer
Thalei Burke
Ed Stedman

ALSO PRESENT

Kristin Sommerfeld – DICSA
Jackie Safford - DICSA
Dana Waara - DICSA

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Jim Dellies and supported by Patti Peretto to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

It was moved by Jim Dellies and supported by Kevin Sullivan to reappoint Thalei Burke to the DICSA Governing Board for a two-year term. Motion carried unanimously.

COMMITTEE REPORTS

- a. Executive Committee – None
- b. Planning and Evaluation Committee – None
- c. By-Laws and Membership Committee – Following discussion, it was moved by Kevin Sullivan and supported by Jim Dellies to approve the amended bylaws as presented. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				2
Barb Kramer				✓	
Nancy Pellegrini				✓	
Thalei Burke				✓	
Ed Stedman				✓	
Patti Peretto	✓				3
Kevin Sullivan	✓				4
Nicole Schindler	✓				5
Jim Dellies	✓				1

d. Finance and Audit Committee

- i. It was moved by Patti Peretto and supported by Kevin Sullivan to approve the DICSA Finance and Audit Committee Report for December 2025. Motion carried unanimously.
- ii. It was moved by Jim Dellies and supported by Patti Peretto to approve the UPCSI Finance and Audit Committee Report for December 2025. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF JANUARY 8, 2026

It was moved by Kevin Sullivan and supported by Patti Peretto to receive and file the Governing Board minutes of January 8, 2026. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF JANUARY 8, 2026

It was moved by Patti Peretto and supported by Jim Dellies to receive and file the Finance and Audit Committee minutes of January 8, 2026. Motion carried unanimously.

APPROVAL OF THE DICSA ACCOUNTS PAYABLE FOR JANUARY 2026

It was moved by Jim Dellies and supported by Kevin Sullivan to approve the DICSA accounts payable in the amount of \$115,342.42 for January 2026. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				5
Barb Kramer				✓	
Nancy Pellegrini				✓	
Thalei Burke				✓	
Ed Stedman				✓	
Patti Peretto	✓				1
Kevin Sullivan	✓				2
Nicole Schindler	✓				3
Jim Dellies	✓				4

APPROVAL OF THE UPCSI ACCOUNTS PAYABLE FOR JANUARY 2026

It was moved by Jim Dellies and supported by Patti Peretto to approve the UPCSI accounts payable in the amount of \$244.96 for January 2026. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				3
Barb Kramer					4
Nancy Pellegrini				✓	
Thalei Burke				✓	
Ed Stedman				✓	
Patti Peretto	✓			✓	
Kevin Sullivan	✓				5
Nicole Schindler	✓				1
Jim Dellies	✓				2

ACCEPT MISSION STATEMENT (OS 4.1: THE GOVERNING BOARD HAS REVIEWED THE ORGANIZATION'S MISSION STATEMENT WITHIN THE PAST 5 YEARS AND ASSURED THAT IT ADDRESSES POVERTY AND ALIGNS WITH THE ORGANIZATION'S PROGRAMS AND SERVICES)

It was moved by Jim Dellies and supported by Patti Peretto to accept the DICSA Mission Statement as presented. Motion carried unanimously.

AUTHORIZE PURCHASE OF WEATHERIZATION VEHICLE

Following discussion, it was moved by Kevin Sullivan and supported by Nicole Schindler to authorize the purchase of the 2020 Chevrolet Suburban as presented. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt	✓				4
Barb Kramer					5

Nancy Pellegrini				✓	
Thalei Burke				✓	
Ed Stedman				✓	
Patti Peretto	✓			✓	
Kevin Sullivan	✓				1
Nicole Schindler	✓				2
Jim Dellies	✓				3

DIRECTOR'S REPORT

Kristin Sommerfeld discussed:

- Met with Akro Engineering on Monday about a car port
- The MDOT grant is due at the end of the week
- Had our org standards review and we met all 58 standards
- Submitted a weatherization budget to the state to replace older vehicles
- Looking at hiring an additional energy auditor in the near future; the project at the warehouse for the weatherization program is going well
- Presented to the Rotary Club on Tuesday about our programs
- Will be adding camera viewing access points in the building
- Had our open enrollment staff meeting yesterday with our health insurance rep
- There is a cook's meeting tomorrow
- The Breen night meal is tonight; we are also looking to hire a kitchen assistant for the Breen Senior Center
- Planning to purchase a vehicle for the HDM program with special grant funds
- Looking to hire a RSVP Director
- Family Ties staff agreed to take on additional job duties for the In-Home program once the director retires in June
- The Michigan Community Center Grant closes out this summer
- I have a scheduled phone call with Jack Bergman's representative next Friday

It was moved by Jim Dellies and supported by Kevin Sullivan to accept the Director's Report. Motion carried unanimously.

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

Kevin Sullivan – Asked additional questions about DICSAs older vehicles.

Patti Peretto – None

Nicole Schindler – None

Jim Dellies – None

Pete Schlitt - None

It was moved by Kevin Sullivan and supported by Patti Peretto to adjourn the meeting at 10:28 am. Motion carried unanimously.

Minutes certified by Shaw Burke on 3-12-26.
Board Secretary Date