

Approved 9-11-2025

The regular meeting of the DICSA Governing Board was held on Thursday, August 14, 2025 at the DICSA Conference Room, Iron Mountain, Michigan. The meeting was called to order by Barb Kramer at 10:00 am.

MEMBERS PRESENT

Barb Kramer
Patti Peretto
Nancy Pellegrini
Nicole Schindler
Ed Stedman
Jim Dellies
Tony Grudnoski (via phone)

MEMBERS ABSENT

Pete Schlitt
Thalei Burke

ALSO PRESENT

Kristin Sommerfeld – DICSA
Jackie Safford - DICSA
Dana Waara - DICSA
Kevin Sullivan

QUORUM PRESENT

PLEDGE OF ALLEGIANCE

APPROVAL OF THE AGENDA

It was moved by Jim Dellies and supported by Ed Stedman to approve the agenda as presented. Motion carried unanimously.

PUBLIC COMMENT – AGENDA ITEMS ONLY

None

BOARD APPOINTMENTS/TERM LIMIT REVIEW

None

COMMITTEE REPORTS

- a. Executive Committee – None
- b. Planning and Evaluation Committee – None
- c. By-Laws and Membership Committee – None
- d. Finance and Audit Committee

- i. It was moved by Jim Dellies and supported by Nancy Pellegrini to approve the DICSA and UPCS! Finance and Audit Committee Reports for June 2025. Motion carried unanimously.

RECEIVE AND FILE THE GOVERNING BOARD MINUTES OF JULY 10, 2025

It was moved by Nancy Pellegrini and supported by Patti Peretto to receive and file the Governing Board minutes of July 10, 2025. Motion carried unanimously.

RECEIVE AND FILE THE FINANCE AND AUDIT COMMITTEE MINUTES OF JULY 10, 2025

It was moved by Nancy Pellegrini and supported by Ed Stedman to receive and file the Finance and Audit Committee minutes of July 10, 2025. Motion carried unanimously.

APPROVAL OF THE DICSA ACCOUNTS PAYABLE FOR JULY 2025

It was moved by Jim Dellies and supported by Ed Stedman to approve the DICSA accounts payable in the amount of \$159,094.82 for July 2025. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt				✓	
Barb Kramer	✓				2
Nancy Pellegrini	✓				3
Thalei Burke				✓	
Ed Stedman	✓				4
Tony Grudnoski			✓		
Patti Peretto	✓				5
Nicole Schindler	✓				6
Jim Dellies	✓				1

APPROVAL OF THE UPCS ACCOUNTS PAYABLE FOR JULY 2025

It was moved by Nancy Pellegrini and supported by Ed Stedman to approve the UPCS accounts payable in the amount of \$1,186.62 for July 2025. On a roll call vote, the motion carried unanimously.

Member	Yes	No	Abstain	Absent	Order
Pete Schlitt				✓	
Barb Kramer	✓				5
Nancy Pellegrini	✓				6
Thalei Burke				✓	
Ed Stedman	✓				1
Tony Grudnoski			✓		
Patti Peretto	✓				2
Nicole Schindler	✓				3
Jim Dellies	✓				4

PRESENTATION ON AGENCY OUTCOMES (ORGANIZATIONAL STANDARD 9.3 – THE ORGANIZATION HAS PRESENTED TO THE GOVERNING BOARD FOR REVIEW OR ACTION, AT LEAST WITHIN THE PAST 12 MONTHS, AN ANALYSIS OF THE AGENCY’S OUTCOMES AND ANY OPERATIONAL OR STRATEGIC PROGRAM ADJUSTMENTS AND IMPROVEMENTS IDENTIFIED AS NECESSARY)

Kristin Sommerfeld presented to the board an analysis and update on agency outcomes.

It was moved by Nancy Pellegrini and supported by Jim Dellies to accept the presentation on agency outcomes and success of the community action plan. Motion carried unanimously.

BOARD TRAINING BY CAPLAW – DUTY OF LOYALTY (ORGANIZATIONAL STANDARD 5.8 – GOVERNING BOARD MEMBERS HAVE BEEN PROVIDED WITH TRAINING ON THEIR DUTIES AND RESPONSIBILITIES WITHIN THE PAST 2 YEARS)

The board members watched and discussed the CAPLAW Duty of Loyalty training video.

DIRECTOR’S REPORT

In addition to her written report, and verbal overview of the Budget/Funding Plan for FY 2026, Kristin Sommerfeld discussed:

- Will be attending the NCAP Conference at the end of August
- The RSVP state monitor will be here next week
- Will be changing tech support companies

It was moved by Jim Dellies and supported by Patti Peretto to accept the Director’s Report. Motion carried unanimously.

6

PUBLIC COMMENT

None

BOARD MEMBER PRIVILEGE

Jim Dellies – Said great job to the admin staff for taking on all the hard decisions with budget cuts.

Nancy Pellegrini – Said great job to the staff also.

Patti Peretto – Said she will not be at September's meeting.

Ed Stedman – Said great job.

Nicole Schindler – Said good job to the staff through all the unknowns.

Barb Kramer – None

Tony Grudnoski – Said Maranatha Messengers will be having an open house this Saturday from 11:00 a.m. to 2:00 p.m.

It was moved by Nancy Pellegrini and supported by Patti Peretto to adjourn the meeting at 10:37 am. Motion carried unanimously.

Minutes certified by Thane Burke on 9-11-25
Board Secretary Date